



LAKWOOD Community Services Center

LANDLORD VERIFICATION FORM

ALL INFORMATION IS KEPT CONFIDENTIAL

TENANT/CLIENT NAME _____

PROPERTY ADDRESS _____

WHAT MONTHS DOES THE TENANT CURRENTLY OWE? _____

Please break down the outstanding Rent, Late, and Legal fee charges and what date these are valid through:

Rent Charge Type	Amount Owed
Delinquent Rent Amount	\$
Late Fees	\$
Court Fees	\$
Total Verified Delinquency	\$

These amounts are good through: _____ (MM-DD-YYYY)

Landlord's Commitment:

I, (Landlord Name) _____ would like to retain (Tenant Name) _____ as my tenant. I have agreed to accept the amount above (a) for rent, a deposit or to bring their account current. I understand that this amount cannot change prior to the good through date, and agree to accept this amount through ____ / ____ / 2020. I understand that if funds are coming from more than one source, I may receive payment in more than one part. However, I am not obligated to accept any payment or partial payment that I receive after the good through date. In the event that I receive a partial payment but am not paid in full by the good through date, I will be obligated to return any funds that I have received from Lakewood Community Services Center, and agree to return any funds received from any source for an applicant who does not become a tenant. I am not required to refund a reasonable fee charged for a credit and/or background check for prospective tenants. I further understand that I am able to refuse to accept personal checks from tenants, prospective tenants, or third parties and require those amounts to be paid in certified funds, but agree to accept checks tendered by Lakewood Community Services Center or any other 501(c)(3) organization or governmental entity.

In the event that an eviction is pending in court, I will dismiss my claims against the Defendant within 5 business days of receipt of the payment amount listed above. I also agree not to file a complaint for eviction prior to the date quoted in the prior paragraph.

Signed,

Landlord Signature

Date

Landlord Name

Phone #

Mailing Address

E-mail Address